

# Sample Thank You Letter To Manager

Mr. ABC  
G.M, Intel

Dear sir,

This is reference to my promotion in your company where I have been working for two years. I am really thankful to you for promoting me from junior manager to senior manager in accounts department. I really appreciate your decision as I feel that my capabilities are rewarded the way I deserve. I assure you that I will work even harder than before, and will try my best to assist you in your journey for success.

Yours faithfully,

XYZ  
Senior Manager Accounts

Manchester, U.K